



Minutes District 107 – Online District Executive Council Meeting (hereinafter, “DECM”)

Online – Saturday, May 5

09:30h Portugal & Morocco / 10:30h Spain

A. INTRO

District Director (hereinafter, “DD”) welcomed the District Executive Council (hereinafter, “DEC”) and called the meeting to order.

1. The DD explains The District Director (hereinafter, “DD”) welcomed the District Council (hereinafter, “DC”) and called the meeting to order, and mentioned that today, we will be voting on four different decisions.
2. DD also explain what the DCM is.

B. District mission (slides 3 - 4)

The **Administration Manager** (hereinafter, “AM”) read the District’s mission: “We build new clubs and support all clubs in achieving excellence”.

C. Robert’s Rules of Order and Parliamentary Procedure (Slides 5 – 19)

The **Parliamentarian** (hereinafter, “Parlm.”) gave an overview of how to conduct a successful meeting by briefly explaining the use of Robert’s Rules. We need a parliamentarian to transform chaos into order. First, she discussed online etiquette, muting ourselves, and naming ourselves accordingly (AD_area_name, DIV_division_name, Core team (DD, PQD, CGD, PRM, FM, DM, IT, PAR). Highlights of main points:

1. Explain why we need the Robert rule of order so we can have a more organized meeting, without confrontation
2. Parlm. explain the workflow of motions approval or not
3. Parlm. Explain the flow of the Robert Rules of order.
 - a. Address the chair - raise your hand - lower your hand after being given the floor - mute at the end.
 - b. We must transform chaos into order and for that, we have Robert’s Rules of Order.
 - c. When we vote, the chair will ask if there is any objection to the motion.
 - d. If no one opposes the motion is approved.
 - e. If someone opposes, we will need to vote individually.
 - f. A motion is a formal way a member can ask the assembly to take any action or recommendation.
 - g. An action can be a decision or can be open for further discussion.
 - h. Handling of the Main Motion - I move to - I second - chair opens the floor for discussion - discuss - vote.
 - i. If amending - I move to amend - I second - chair opens for discussion - discuss - vote.
 - j. If you want to second - write “second” in the chatbox or say it out loud if you are in person.
 - k. If you want to speak during the debate, raise your hand, lower your hand when given the floor - mute it at the end. Note that you may not need to speak if the previous person has already addressed your concern.



D. Certification of the quorum (slide 20 -21)

1. Certification of the quorum
 - a. The AM confirmed quorum which is the minimum number needed to conduct meetings and make important decisions. A quorum was reached.

E. Adoption of agenda (slide 22)

1. Pablo Garcia DD presented a change on the agenda, for the adoption if the agenda
2. The DD presented the agenda
3. DD ask if there have any questions
 - a. No questions
4. DD asked if there are any objections to the agenda with the changes presented
5. The agenda was adopted.
6. There were no objections.

F. Approval Online DECM MoM approval (Feb. 4) (slide 23)

1. The DD presented the minutes of the previous DECM (online) that had been timely posted on the District 107 website.
2. The Virtual DECM minutes from the meeting held on February 2023, were approved without objections.

II. District Success Plan Status Report from District Core Team (slides 24 – 115)

A. District Report (slides 24-26)

1. DD present what we will talk during the DECM
2. DD gave a general view of the year.
3. Show 3 Lettes – F C G
 - Is our moto
 - Fun Connect Grow
4. DD reflect the year and gave a reflection
5. Fun – Seville and what is coming in Tangier and all the meetings, connections and events
6. Connect – All those times when we had to connect, and DD in the positions could talk with a lot of members and committees
7. Grow – DD talked about personal growth, how did you growth during the year, and all the growth done as personal and toastmasters growth.
8. Also in Grow talked about the reinstated club

Change in the agenda, PQD report will be present after the Financial Report

B. Club Growth Report (slides 52-26)

1. DD present the report for the CGD
2. Show the anachronism for CGD created by the CGD – Confidence, Grit and Determination
3. Share the idea of lead with Humanity, and always start with the hearth.
4. Effective leaders are human first and leader second
5. Shared the Club built or reinstated clubs – slide 56
6. Share number of prospective clubs – slides 57 and 58
7. Share District 107 performance – slide 59
8. Show the payments/renewals – Slide 60 and 61



9. Asked for Club Coach and inform how to do it – slides 63 and 64
10. Share the Area Director Visit Reports – slide 65
11. Inform about the Membership Building programs – slide 66
12. Inform about the District and TI membership awards – slide 68
13. Show the team with the division Directors

C. Marketing & PR Report presented by PRM (slides 73-99)

1. PRM showed the district PR activity in 2023-2024
2. Sharing of the map of the district 107
3. Sharing the information about what has shared in social media.
4. PRM gave the information regarding the Linktr.ee tree.
5. PRM share the material and communication groups created during the year.
6. Information about the photo gallery done during the TM year.
7. Certificates, award, and Triple Crown information were shared.
8. Video with the invitation for the Spring Conference has share.
9. PRM shared the website area dedicated to the contests.
10. PRM shared the information regarding the events organized by the team
11. Shared the initiative why members renew in toastmasters
12. Shared the webpage regarding Tangier
13. PRM shared the publication related with religion holidays in Morocco
14. PRM shared the webpage relating with the DLC Report
15. PRM shared the webpage regarding the initiative Message Templates and ask help for the Regional websites for Portugal, Spain and Morocco

Change in the agenda, IT report will be next and then the Division Director Report, only after will be the Finance Report.

For easy consult the Finance Report will be put after the IT Report

D. IT Report (slides 116-117)

1. IT Manager share the information that during the year he simplified the IT of the district
2. IT Manager share that the IT is saving money for the district
3. IT Manager share the information that the district pays a fee to easy-speak

E. Finance Report presented by FM(slides 100-115)

1. FM shared the money that is spend in the District, and share that the district need to spend more (slide 101)
2. Share that we have less revenue in the profit and loss (slide 102)
3. Talked about the Execution Rate in the district (slide 103 - 104)
4. Shares the information regarding the money available and the necessity for submitting it (slide 105)
5. Show the money available for the Divisions and Areas (Focus in the Division Directors and Area Directors)
6. Inform that the Division and Area Directors need to spend the money in June and ask the ones that knows who the next officer for the area and divisions will be to work together.
7. Ask for the DO to talk with the team.
8. Again.. ask the DO to spend the money



F. Program Quality Report is presented by DD (slides 27-51)

1. DD share the number 44 and asked what the meaning is of this number
2. The team respond it is the number of clubs we need to be Smedley distinguished
3. DD share the at the moment we have 29
4. Share the number and information regarding the Divisions and information of the dashboard.
5. Show the list of clubs that are close to becoming distinguished.
6. Show the number of clubs that we need to be Distinguishe,34

III. Division Director Report (slides 120 – 153)

A. Division Director A (slides 120 – 128)

1. Div. D. A share the information regarding Div. A
2. Showed the team of Division A
3. Create a analogy with a paw of dogs and share the situation regarding the clubs in div A (slide 122)
4. Shared the number of members of the Division and share the info that Div. A is growing.
5. Share the info regarding the Div. Contest
6. Division A Director share photos regarding the Fun Connect and Grow

B. Division Director B (slides 129 – 132)

1. Div. D. B share the core team of Div. B team and thank them
2. Share the situation of the Division in numbers (slide 130)
3. Share the action need to complete until the end of TM year (slide 131)
4. Share what is set for next year... keep improving

C. Division Director C (slides 133 – 138)

1. Div. D. C share the core team of Div. B team and thank them
2. Shared info related with the Div Contest and show pictures
3. Shared the SWOT analysis of the Division (slide 136)
4. Shared the information regarding the prospected clubs and the clubs working to be P.D.

D. Division Director D (slides 139 – 140)

1. Div. D. D has replaced by the AD D1
2. Shared the information regarding the DCP and Digital Academy
3. Talked about issues regarding some clubs problem with the dashboard update

E. Division Director E (slides 141 – 148)

1. Div. D. E talked about the challenges of the Division.
2. Talked about the team and thank them
3. Share the good Div. Contest
4. Talked about the SWOT analyses regarding and the difficulties regarding Rotaract.



5. Share the opportunities an focusing in the quality of the sessions
6. Share the next corporate meeting.
7. Share the threat of being hard to find the right leaders.
8. Show the numbers of the clubs regarding members and DCP goals

F. Division Director F (slides 149 – 153)

1. Div. D. F share the team of Div. F team and thank them
2. Show the pictures and information regarding the Division Countries
3. Share the SWOT analysis (slide 151)
4. Talked about the necessities of Club Coaches
5. Share the Goals (slide 152)
6. Share the Situation Analysis (slide 153)

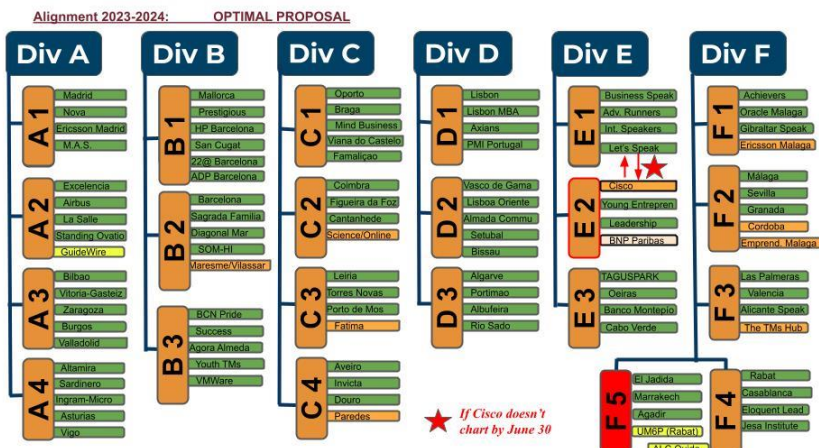
IV. Question and Answers for the Core Team

1. AD F3 asked that 2 officer members didn't renew (Pres. And VPE), what should we do
2. Reply: Ask WH if they can replace for other members to be President or VPE
3. AD C4 asked the FM to send all the tables that we need to spend until the end of the year
4. Reply: It will be sent again
5. Div.B Dir asked about the increase of the member fees.
6. Reply: DD reply that we will talk about this later

V. Alignment Report –Alignment Chair

Alignment Chair started the presentation regarding the Alignment Report (slide x)

1. AC informed that we will provide proposal(s) on how to best arrange areas and divisions in 2023-2024
2. There are two important constrains: (slide x)
 - i. Division needs to have 3+ areas
 - ii. Area need to have between 4 and 6 clubs
 - iii. In an area there can have 3 chartered clubs and 1 prospect club
3. AC informed that the decision that we are going to approve today (6 of May) it will be presented in the DCM and should be approved in the district council on 20 of may
 - i. It needs to be submitted to WHQ by July 15
4. AC showed the proposal for next year (**Alignment 2023-24 OPTIMAL PROPOSAL**)

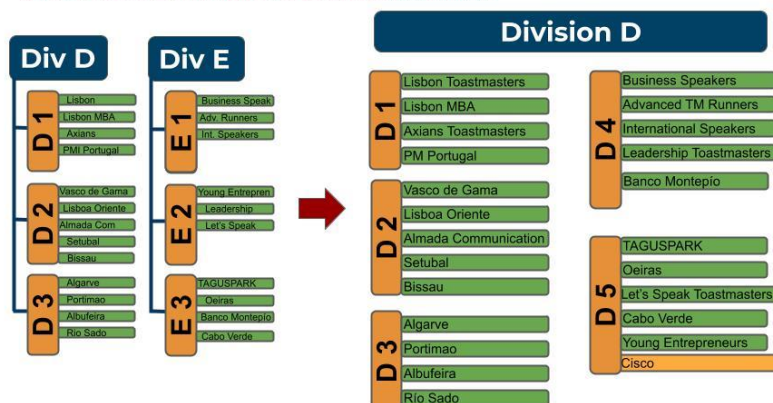




5. Division A keep the 4 Areas
6. Division A:
 - i. Area A2 is a little bit week
 - ii. Standing Ovation is still on the Dashboard, with lack of possibilities to continue as a club
 - iii. GuideWire (possible prospect before the end of the TM year) can replace Standing Ovation
7. Division B:
 - i. 3 strong Areas
 - ii. ADP Barcelona moved from B2 to B1
 - iii. The club requested, and after talking with Division Director and approval has been given we move the club
 - iv. Area B2 Maresma/Vilassar prospect club
8. Division C:
 - i. Can stay as it is with the 4 areas
 - ii. All the areas had at least 3 chartered clubs and 1 prospect club
 - iii. Prospect Clubs: Science (C2), Fatima (C3) and Paredes (C4)
9. Division D:
 - i. Can stay as it is with the 3 areas, they have at least 4 clubs in each area.
 - ii. No prospect clubs
10. Division E:
 - i. Challenging Division for the alignment
 - ii. CISCO prospect club can be chartered until the end of TM Year
 - iii. BNP Paribas have the commitment to become prospect next week
 - iv. Information regarding the icon red star and arrows
 - v. If CISCO does not become Chartered we will move CISCO to E1 and Let's Speak to B2
 - vi. With this alteration we will have 3 official clubs in each area and 1 prospect club
 - vii. The proposal is the one AC is showing on the screen but taking account the information regarding CISCO
11. Division F:
 - i. Can keep the 3 Areas F1, F2 and F3 as it is
 - ii. Ericsson Malaga as a reinstated club in F1
 - iii. 2 prospect clubs Cordoba and Emprend. Malaga in F2
 - iv. 1 prospect club The TMs HUB as an Online Club can be in area F3
 - v. F4 is a very big Area and need to be split in 2 areas, F4 and F5
 - vi. The new F5 have to future prospect clubs UM6P (Rabat and ALC Oujda)
 - vii. If the 2 new clubs become prospect until the end of TM year we can keep the 2 new areas (F4 and F5)
12. AC share the alternative in case that is any problem with Division E and F regarding new and prospect Clubs (**Alignment 2023-24 Alternative Proposal (1) – Div. F/orE**)
13. In case Division E can comply with the rules to have minimum 3 Areas, Division E as to disappear, because we can not have a division with 2 areas
 - i. in this case the proposal is to join Division D and E in one Division, named Division D



Alignment 2023-2024: ALTERNATIVE PROPOSAL (DIV D with amendment)



14. New Division D will keep the same areas as previous Division D (Same D1, D2, D3) and the new Areas D4 and D5 will have the clubs from previous Division E
 - i. CISCO as prospect club will be allocated tin D4
 - ii. If BNP Paribas became Prospect we can forget about this proposal because we will have enough clubs to maintain Division E
15. Division F will be named Division E:
16. With this alignment F/E4 can not be a Area because it have 7 clubs and the maximum is 6 clubs, so the proposal is:
 - i. Division F/E it will have 4 Areas:
 - ii. As it is in the slides, F/E 1 with 4 clubs, F/E 2 with 5 Clubs, F/E 3 with 4 clubs
 - iii. The 7 clubs in Area F/E must change, and is a difficult solution, AC asked for help to the DECM regarding the matter.
 - iv. We will probably move 1 club from Morocco to one Area in Spain, and this is not good solution for that club
17. DD said that that we will going vote in the first proposal of the AC (**Alignment 2023-24 OPTIMAL PROPOSAL**) and it will be conditional regarding what is going to happen with the prospect and new clubs
18. DD open the room for Q&A and discussion ideas regarding **Alignment 2023-24 OPTIMAL PROPOSAL**
19. Parlm. asked DD and them clarify (both by Parlm. and DD) that we are not having a motion to be moved, we are just in Q&A and proposal discussion:
 - i. *Carlos Vilaza (AD E2) asked why Let's Speak Toastmasters Club is still in the Alignment Proposal if it is not running anymore*
 - ii. *DD answered, since Areas need to have to follow the rules regarding the minimum clubs, and Let's Speak Toastmasters Club is still considered in the Dashboard as a normal working club, so in the alignment this club can still be allocated normally in an area, but the information regarding the situation of the club is known by the District and AC*
 - iii. *DD also reenforced the information that in the past clubs like Let's Speak Toastmasters Club were revived and reinstated, so this is still a possibility to work with this club*
 - iv. *João Sequeira (AD D3) asked if some of the clubs in F4 or F5 club be integrated in the Division D Area D3 with the clubs from the Algarve or became a 4th area for Division D*
 - v. *DD reply that if proposal 1 don't work we have proposal 2*
 - vi. *Samir Chaqri (AD F4) raise a new alternative for the issue regarding Areas F4 and F5. Add a club from F2 to F5, so F5 will be in good standing.*
 - vii. *DD said that would be the easiest way to maintain the proposal of F5, but we will need the one of the clubs to be prospect*



- viii. Ana Santos Carvalho (DivD. C) said that for hybrid or online clubs is easy to move them from area to area, so the AD can do the reports for example. So DivD. C suggests if there is any club Hybrid or Online it will be easy to allocated them in another area.
- ix. DD said is a good point and the team is considering it
- x. Carlos Vilaza (AD E2) suggest regarding (Alignment 2023-24 Alternative Proposal (1) – Div. F/orE) to remove CISCO from D4 to D5 and put Banco Montepio Toastmasters Club in D4, so it would stay in the same regional Areas and if Let´s Speak Toastmasters Club reborn to be moved to D5
- xi. DD said later we will clarify this point when we go to the voting part
- xii. DD present another proposal. If one of the 2 prospects from F2 goes to F5 or if one prospect club from F2 (Cordoba or Emprend. Malaga) move to F3 and The TMs HUB from F3 to F5, the Areas will still have 3 official clubs and 1 Prospect.
- xiii. DD asked Samir Chaqri (AD F4) if is ok this option
- xiv. Samir Chaqri (AD F4) said it is ok
- xv. DD asked DECM if its ok Cordoba move to F3 and The TMs HUB move to F5
- xvi. DD asked for the DECM voting to start
- xvii. Parlm. before the voting starts asked clarification regarding the motion
- xviii. PRM agrees with Parlm. and after the Amendments should be made, following the guidelines of Robert Rules of Order
- xix. DD said that we will go with the Motion regarding the proposals of AC. PRM clarify the information regarding the structure of the Motion and Amendments that will take place and also the voting structure
- xx. Parlm. clarify that the structure presented by the PRM is the most clear and easy to follow for the DECM
- xxi. DD agrees and start the voting for the Motion and future Amendments (slides xx)
- xxii. MOTION: “I move to approve the alignment proposal as presented by the Alignment Chair”**
- xxiii. Norberto Amaral (PRM) – I move to approve the alignment that has presented by AC**
- xxiv. Ana Santos Carvalho (Div.C Dir.) – I second that
- xxv. Amendment: “ On Alternative Proposal: Change CISCO (D4) and Let´s Speak Toastmasters Club from D4 to D5 and change Banco Montepio Toastmasters Club from D5 to D4 for geographical reasons”**
- xxvi. Norberto Amaral (PRM) – I move to amend the previous motion to change CISCO and Let´s Speak Toastmasters Club from D4 to D5 and change Banco Montepio Toastmasters Club from D5 to D4**
- xxvii. Ana Santos Carvalho (Div.C Dir.) – I second that
- xxviii. DD open the floor to discussion
- xxix. DECM discuss the Amendments and the proposals order
- xxx. Amendment: “ On Alternative Proposal: On alternative proposal: Change Cordoba to F3 and The TMs HUB to F5**
- xxxi. Pablo Garcia (DD) – I move to amend the motion and previous amendment, on alternative proposal, to change Cordoba to F3 and The TMs HUB to F5**
- xxxii. Norberto Amaral (PRM) – I second that
- xxxiii. DD open the floor to discussion only regarding the last amendment



xxxiv. Samir Chaqri (AD F4) said in favour. It is the best solution for this proposal and it will allow Morocco to have a second area, and it will be more easy to have a Division, also in Morrocco there are a lot of members that wish to take leadership roles, and having new Areas and a Division it will help the members for their leadership roles.

xxxv. DD ask if someone wants to talk against this proposal

xxxvi. No comments against it

xxxvii. DD asked for the DECM to vote for the last Amendment

xxxviii. No objections, the Amendment to the motion is approved

xxxix. DD asked for the DECM to vote the 1st Amendment

xl. No objections, the 1st Amendment to the motion is approved

xli. DD asked to change the original motion

xlii. The updated motion is:

xliii. MOTION: "I move to approve the alignment proposal as presented by the Alignment Chair.

On Alternative Proposal: Change CISCO (D4) and Let's Speak Toastmasters Club from D4 to D5 and change Banco Montepio Toastmasters Club from D5 to D4 for geographical reasons

On Alternative Proposal: On alternative proposal: Change Cordoba to F3 and The TMs HUB to F5"

xliv. DD asked for the DECM to vote for the updated Motion. DD asked if there is any objections regarding the updated Motion

xlv. No objections. The Motion is approved

xlvi. DD inform that the Alignment report has been approved

VI. District Leadership Committee (DLC) (slides 166 – 181)

1. DLC Chair shared the names of the future leaders regarding the next year
2. Thanks the DLC TEAM
3. DLC Chair share the information and rules regarding the DLC, Appointed and Elected Positions
4. Shared the Core team Candidates
5. Shared the Division and Area Directors Candidates

VII. Spring District Conference

1. DD Made a announcement for the Spring Conference that is happening in a couple of weeks

VIII. Airbus Speakers Getafe Alignment

1. DD talked about the new Airbus Speakers reinstated club
2. DD asked: Airbus Speakers can move from Area A3 to A2 officially in 2022-23
3. Motion: "I move to approve the alignment of Airbus Speakers Getafe Club to Area A2 for the remainder of 2022-2023 program year"
4. PRM Move to approve the motion
5. Div. C Dir. Second it
6. DD Open floor to discussion
7. DD asked if there is any objections



8. No objections
9. Motion approved

IX. Other Business

1. DD talked about the possibility about the DO vote in a disciplinary committee in a week time, regarding a complaint.
2. DD address the situation regarding the raise of the feed of the renewals to \$60 USD
3. DD talked about the bad timing regarding the announcement.
4. DD said:
5. This decision have the possibility to impact the number of members
6. District Directors talked with TI but they said this will be the final decision
7. Its out of our hands and is unfair regarding the different countries economic situation
8. We should promote that we can ask members to renew until the end of July and the fees will remain in \$45 USD
9. Talked about the different situation regarding the clubs
10. In Portugal there is a agreement to ask the same amount to every club

End of meeting

